

**Abstract:**

Charles university, as the first czech university, had and still has its important place in society. Its history is as rich as history of Czech lands, which it in its way reflects. One of the turning moments was surely the Second World War, which hit hard the whole spectrum of society at that time. This thesis is looking at this period through the optics of diplomatics and it is trying to introduce topic of the day-to-day official agenda of the university and its faculties. This institution of higher education could not function without the office system in the background, since it provided administrative support for the framework of its activities. The administrative work of university officials consisted primarily of the production of records, especially official correspondence, as well as protocols of meetings or the issue of documents governing the course of the university. Its aim is primarily to find out to what extent this clerical life at the university background has survived the period after 17th of November 1939, when the schools in Bohemia and Moravia were closed by Nazi occupiers.

The bachelor thesis first deals with the history of university history from the beginning to the liberation in May 1945. In the next part there is a diplomatic analysis of selected papers from the period since the Munich dictatorship to the special summer semester of 1945. The thesis is trying to capture the development of an official agenda with an emphasis on the period of closure of universities.